



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS  
PROFESSIONAL HEALTH MONITORING PROGRAMS (PHMP)  
PO BOX 10569  
HARRISBURG, PA 17105-0569  
1-800-554-3428  
717-783-4857  
FAX: 717-772-1950  
[www.dos.state.pa.us/phmp](http://www.dos.state.pa.us/phmp)

### **PHMP EVALUATION REQUIREMENTS**

In order to expedite the processing of your case, please make arrangements with your approved evaluator to submit a copy of his/her assessment results directly to the Professional Health Monitoring Programs (PHMP), P.O. Box 10569, Harrisburg, PA 17105-0569.

PHMP requires assessments be completed by a qualified evaluator. In order to meet PHMP's guidelines of a comprehensive assessment, the evaluator must do the following:

1. Contact PHMP prior to the evaluation;
2. Contact collateral sources (e.g., spouse; family members; employer; previous treatment providers, etc...);
3. Provide PHMP with the DSM-IV diagnosis, if determined; with the diagnostic summary/evaluation and the diagnostic tools used to make the determination;
4. Provide specific treatment recommendations, as appropriate;
5. Provide a statement regarding his/her professional opinion of whether or not it is clinically appropriate for you to work as a licensed professional at this time.

If your evaluator fails to do any of the above, the assessment may possibly be deemed invalid, and you might be required to repeat the process.